



CITY OF NEWPORT BEACH

COMMUNITY DEVELOPMENT DEPARTMENT BUILDING DIVISION

3300 Newport Boulevard | P.O. Box 1768 | Newport Beach, CA 92658
www.newportbeachca.gov | (949) 644-3275

ELECTRICAL FINAL CHECKLIST

		<u>FAIL</u>	<u>PASS</u>
1.	<u>Bedroom</u>		
	a. Verify AFCI for all except Bath, Kitchen, & Garage	<input type="checkbox"/>	<input type="checkbox"/>
	b. Test Manual ON Auto OFF/Dimmer (Incandescents)	<input type="checkbox"/>	<input type="checkbox"/>
	c. Test smokes 1 sounds all sound	<input type="checkbox"/>	<input type="checkbox"/>
	d. Look for covered-up receptacle outlets	<input type="checkbox"/>	<input type="checkbox"/>
	e. Plates & lamps	<input type="checkbox"/>	<input type="checkbox"/>
2.	<u>Kitchen</u>		
	a. Test GFCI for counters	<input type="checkbox"/>	<input type="checkbox"/>
	b. Verify fluorescents. Max 50% of Watts OK Incandescent	<input type="checkbox"/>	<input type="checkbox"/>
	c. Disconnects for appliances	<input type="checkbox"/>	<input type="checkbox"/>
	d. Verify Small app. 20 Amp circuits are labeled & 3-Wires Opposite Phases	<input type="checkbox"/>	<input type="checkbox"/>
	e. If Small App. Circuits Shared on 1 rec outlet – Verify 2 pose breaker	<input type="checkbox"/>	<input type="checkbox"/>
3.	<u>Bath</u>		
	a. Test GFCI all recs	<input type="checkbox"/>	<input type="checkbox"/>
	b. Test Manual ON Auto OFF (Incandescents)	<input type="checkbox"/>	<input type="checkbox"/>
	c. Receptacle located within 3' of sinks	<input type="checkbox"/>	<input type="checkbox"/>
	d. Verify receptacles 20 amp circuit	<input type="checkbox"/>	<input type="checkbox"/>
4.	<u>Laundry</u>		
	a. Spcl 20 amp cir ALL 120 V recs	<input type="checkbox"/>	<input type="checkbox"/>
	b. Test Manual On Auto OFF (Incandescents)	<input type="checkbox"/>	<input type="checkbox"/>
	c. <input checked="" type="checkbox"/> Continuous house ventilation & fan switches	<input type="checkbox"/>	<input type="checkbox"/>
5.	<u>Attic, Scuttles, & Basement</u>		
	a. Light switch at entry if equipment or floored	<input type="checkbox"/>	<input type="checkbox"/>
	b. 120 V Rec within 25' of equipment	<input type="checkbox"/>	<input type="checkbox"/>
	c. Test GFCI 120V receptacles unfinished basement	<input type="checkbox"/>	<input type="checkbox"/>
6.	<u>Hall, Stairs, & Closets</u>		
	a. Receptacle outlet if hall 10 foot	<input type="checkbox"/>	<input type="checkbox"/>
	b. Test Manual ON Auto OFF/Dimmer (Incandescents)	<input type="checkbox"/>	<input type="checkbox"/>
	c. Test light switch at each entry if total is 6 steps or more	<input type="checkbox"/>	<input type="checkbox"/>
	d. Check clearances between lights & storage spaces	<input type="checkbox"/>	<input type="checkbox"/>

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| 7. | <u>Other Rooms</u> | | |
| | a. Look for covered –up receptacle outlets | <input type="checkbox"/> | <input type="checkbox"/> |
| | b. Test Manual ON Auto OFF/Dimmer (Incandescents) | <input type="checkbox"/> | <input type="checkbox"/> |
| | c. Verify a Carbon Monoxide alarm on each floor | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. | <u>Garage</u> | | |
| | a. Test GFCI recs unless simplex | <input type="checkbox"/> | <input type="checkbox"/> |
| | b. Verify Manual ON Auto OFF/Dimmer (Incandescent) | <input type="checkbox"/> | <input type="checkbox"/> |
| | c. Check openings at wall common to house | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. | <u>2nd Buildings, Exterior Doors, & Recs</u> | | |
| | a. Test GFCI exterior receptacles | <input type="checkbox"/> | <input type="checkbox"/> |
| | b. Verify Motion ON & Photo OFF (Incandescents) | <input type="checkbox"/> | <input type="checkbox"/> |
| | c. Verify disconnect at 2 nd building feeder | <input type="checkbox"/> | <input type="checkbox"/> |
| | d. Check weatherproof in-use covers | <input type="checkbox"/> | <input type="checkbox"/> |
| | e. Verify HVAC has HACR or FUSE if required by label | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | <u>GENERAL Final</u> | | |
| | a. Boxes are flush to combustibles | <input type="checkbox"/> | <input type="checkbox"/> |
| | b. Check openings around boxes 1/8" maximum | <input type="checkbox"/> | <input type="checkbox"/> |
| | c. Plugs, switches, metal plates grounded | <input type="checkbox"/> | <input type="checkbox"/> |
| | d. Device polarity check | <input type="checkbox"/> | <input type="checkbox"/> |
| | e. Dedicated circuits have devices rated for amperage | <input type="checkbox"/> | <input type="checkbox"/> |
| | f. Switched Light or Rec - All | <input type="checkbox"/> | <input type="checkbox"/> |